



Calvary Chapel Bible College

Up-Grade Request Form

If a student has graduated from Calvary Chapel Bible College with an Associate of Theology degree and has since earned an Associate of Arts degree from an accredited institution, the student is eligible for a degree up-grade. All other degrees (Associate of Science, Associate of Applied Science, etc.) are subject to evaluation. There is a non-refundable \$50 fee.

The information will be processed upon receipt of all materials as listed below. Please note that incomplete information cannot be processed. Once the information has been reviewed, the student will be contacted and notified of their degree status. Diplomas are ordered and mailed once a semester so students will receive their new diploma at the end of the current semester. In order to be eligible for a degree up-grade in the current semester, all items must be sent by the 8th week of that semester. Otherwise the diploma will be issued at the end of the following semester.

Student Information:

Contact:			
Name:	_____ Last _____ First _____ MI _____	Date:	_____
Mailing Address:	_____		
City:	_____	State:	_____ Zip: _____
Country (if not U.S.):	_____		
Phone:	_____	Email:	_____
Date of CCBC Graduation:	<input type="checkbox"/> Spring _____ Year _____	<input type="checkbox"/> Fall _____ Year _____	
Name as to appear on diploma:	_____		

Up-Grade Request Checklist:

The following items must be submitted prior to the 8th week of the current semester in order for your request to be processed for that semester.

- Completed Up-Grade Request Form
- \$50 Non-Refundable Up-Grade Fee
- Original Associate of Theology diploma from CCBC
- Official transcripts for Associate of Arts degree*

Mail all items to:

Calvary Chapel Bible College
ATTN: Up-Grade Request
39407 Murrieta Hot Springs Road
Murrieta, CA 92563

Questions ???

Please feel free to email Andee at andeespitzke@calvarychapel.com.

*If transcripts are being sent straight from your school to CCBC, please use the above address and be sure to include "ATTN: Up-Grade Request".



Calvary Chapel Bible College

Articulation Policy

Calvary Chapel Bible College offers an Associate of Theology degree and Bachelor of Biblical Studies degree. Students desiring to earn a Bachelor of Biblical Studies degree from CCBC must first obtain an Associate of Arts degree or higher. Any other degree is subject to evaluation by the Registrar's Office.

To qualify for a Bachelor of Biblical Studies degree, the student must complete all of the course work required for the Associate of Theology degree at CCBC in addition to an Associate of Arts degree completed at an approved/accredited college or university. Students must submit official transcripts.

Degree Evaluation: Students who have not earned an Associate of Arts degree but have completed sixty or more semester credits in general education may request a transcript evaluation. Approval for the Bachelor of Biblical Studies degree is granted by the Registrar's Office of Calvary Chapel Bible College ONLY. Quarter units will be converted to semester units for evaluation. One quarter unit is worth 3/4 of a semester unit. Below is the minimum requirement for each category for general education.

Foreign Degrees: For those students who have completed college-level general education outside the United States and are seeking a Bachelor of Biblical Studies degree from CCBC, a transcript evaluation by AACRAO or a similar company may also be required to qualify for graduation. Please see <www.AACRAO.org> for more information.

1. **English Composition (3 Units minimum)**

At least one three (3) semester credit unit course must have been successfully completed in English Composition, or its equivalent. This basic English requirement is designed to enable the student to be successful in written expression, which is essential for a thorough Bible education.

2. **Humanities (6 Units)**

(Bible, Religion, Art, Classics, Communication, Physical Education, Literature, English, Drama, Theater, Dance, Ethics, Law, Foreign Language, Philosophy, Library Sciences, Music)

3. **Social Sciences (6 Units)**

(Economics, History, Anthropology, Psychology, Sociology, Counseling, Feminist/Gender Studies, Cultural Studies, Minority Studies, Geography, Political Science, Criminology, Public Policy, Education, Military Science)

4. **Natural & Physical Sciences (6 Units)**

(Chemistry, Biology, Physics, Environmental Studies, Ecology, Entomology, Marine Biology, Archeology, Botany, Health, Ornithology, Ichthyology, Zoology, Animal Science, Veterinary Medicine, Anatomy, Medicine, Geology, Earth Sciences, Oceanography, Astronomy)

5. **Mathematical & Business Sciences (3 Units)**

(Mathematics, Engineering, Computer Science, Statistics, Architecture, Aeronautics, Marketing, Agriculture, Home Economics, Business Courses)

6. A total of thirty-six (36) additional semester credit units of electives in any academic subject or field.

Technical, non-academic, and vocational courses are not acceptable for transfer, nor are courses that are below college level (such as remedial community college courses).